

Minutes

Meeting of : The Cabinet
Meeting held in : The Alamein Suite City Hall, Salisbury
Date : Wednesday 13 December 2006
Commencing at : 5.00 pm

Present:

Councillors R Britton (Leader)

Councillors Mrs P J Brown and P V H Paisey (Planning and Economic Development), D W Brown and (Environment and Transport), J A Cole-Morgan and J R L Nettle (Community and Housing) and D A Culver and Mrs S A Willan (Resources)

Apologies were received from Councillors J A Brady (Deputy Environment and Transport), and F Westmoreland (Deputy Leader)

900 Declarations of Interest:

Councillor Nettle declared a personal interest in agenda item 13.

901 Minutes of Last Meeting:

The minutes of the meeting held on 15 November 2006 were approved as a correct record and signed by the Chairman.

902 Public Question and Statement Time:

Mr John Brownfield Pope and Mr Robert Dark both spoke in favour of acceptance of the draft brief for Hindon Lane, Tisbury (agenda item 15), which included the proposed amendments from the Western Area Committee. Mrs Brown of Alexandra Cottages also spoke on this subject.

903 Forward Plan:

The Leader presented his Forward Plan for the period 1 January 2007 – 30 April 2007 (previously circulated) that would be published on 14 December 2006 to become operational from 1 January 2007.

Agreed - that the Leader's Forward Plan be adopted for publication, as revised below.
January 2007

- (1) inclusion of Stock Retention Project Plan
- (2) inclusion of Local Housing needs survey and market assessment results (information item)
- (3) CCTV review to also include Care Connect proposals
- (4) Alderbury and Wilton Cycle Links - assigned to the Portfolio Holder for Environment and Transport.

904 Call-in Decisions:

There were none.



Awarded in:
Housing Services
Waste and Recycling Services



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Cabinet Decisions

All decisions set out in this section of the minutes will be implemented on or after 28 December 2006 (unless called in for consideration by the relevant Overview and Scrutiny Panel)

905 Draft Portfolio Plans:

The Leader introduced the draft portfolio plans and emphasised the importance of ensuring that the actions contained in the plans were consistent with that contained within the Local Area Agreement. The respective Portfolio Holders then presented the previously circulated draft Portfolio Plans.

Agreed: that the draft portfolio plans (as amended below) be accepted as a basis for scrutiny consideration prior to final consideration by the Cabinet on 31 January 2007.

All Plans should include a key in respect of service category priorities, explaining the meaning of the asterisks.

(1) Community and Housing –

2.1 heading should say "maintaining" our housing stock

page 11 to confirm that the community planning aspiration concerning affordable housing is placed in correct portfolio plan

4.1 performance monitoring - the indicators concerning stay in bed and breakfast and delivery of affordable homes, to contain a note of explanation

(2) Environment and Transport

No change

(3) Planning and Economic Development

3.5 Resources - inclusion of £5k growth bid for Archaeology

(4) Resources

No change

906 Review of Costs and Savings of Improving Customer Services:

The Deputy Cabinet Member for Resources introduced the previously circulated report from the Head of Customer Services.

Agreed – that

- (1) the information contained within the report be noted; and
- (2) the totals in Tables One and Two be accepted as the baseline for future costs/savings reports.

907 Review of the Housing Allocations Policy:

The Deputy Cabinet Member for Community and Housing introduced the previously circulated report from the Head of Strategic Housing.

Agreed – to approve the amendments as set out in paragraphs 5,6,7 & 8 to the Housing Allocations Policy, subject to consultation (to include Age Concern), and authority be delegated to the Head of Strategic Housing in consultation with the Portfolio Holder to make any minor amendments.

908 Local Government White Paper : Strong and Prosperous Communities:

The Leader of the Cabinet introduced the previously circulated report of the Acting Chief Executive and advised that a lot depended upon the outcome of the extraordinary Council meeting set for 18 December.

Agreed – that

- (1) the contents of the report be noted;
- (2) an approach to Customer First to request an urgent review of the scope and timetable for shared services be authorised.

909 Service Standards for Sheltered Housing:

The Deputy Cabinet Member for Community and Housing introduced the previously circulated report of the Head of Strategic Housing.

Agreed – that the proposed service standards be approved, subject to consultation (including Age Concern) and authority be delegated to the Head of Strategic Housing in consultation with the Portfolio Holder to make any minor amendments.

910 Older Persons Housing Strategy Framework:

The Deputy Cabinet Member for Community and Housing introduced the previously circulated report of the Head of Strategic Housing. It was noted that at the top of page three, the paragraph should be numbered 3.2, and titled "housing related support services".

Agreed – that the proposed framework for the Older Persons Housing Strategy be approved and the consultation exercise to inform the development of the six themes be authorised.

911 Develop Robust Plans for Efficiency Savings with Major Arts Organisations:

The Cabinet Member for Community and Housing introduced the previously circulated report of the Head of Community Initiatives.

Agreed – that

- (1) the report be noted;
- (2) the officers write to all three Major Arts Organisations with a request that they consider the recommendations of the consultants report and find the means to work together, agree and implement changes by Spring 2008.
- (3) each of the MAO's to produce quarterly progress report in January, April and July;
and
- (4) the Portfolio Holder for Community & Housing be kept up to date with progress on a regular basis.

912 Potential Cost to SDC arising from Recommendations of the Environment and Transport Scrutiny Panel on its Review of School Transport:

The Cabinet Member for Environment and Transport introduced the previously circulated report of the Transportation Planner and presented the recommendations of the Environment and Transport Panel following its meeting held on 4 December 2006.

Agreed – (1) that the points made in the report be noted (2) to accept the Panel's recommendation that the maximum time limit for setting down/picking up passengers outside schools should be five minutes and that this be notified to all concerned and implemented as necessary (3) to accept the Panel's recommendation that Officers should initiate discussions with South Wilts Grammar, Bishops Wordsworth Grammar and the Laverstock Secondary Schools to encourage these schools to submit a bid to Wiltshire County Council (Travelwise) before 30th November 2007 for Capital Funding towards a "Kiss and Cycle" scheme from either Beehive, Britford, or London Road Park and Ride sites - subject to space being available at the sites to store bicycles.

913 Hindon Lane Tisbury – Development Brief:

The Cabinet Member for Planning and Economic Development introduced the previously circulated report of the Forward Planning Officer which incorporated the recommendations from the Western Area Committee meeting held on 23 November 2006

Agreed – the proposed changes to the Development Brief and Sustainability Report as set out in the report be accepted and its adoption as a Supplementary Planning Document be approved.

914 Review of District / Parish Spend:

The Cabinet Member for Resources introduced the previously circulated report of the Acting Chief Executive. It was noted that a letter had been received from the Amesbury Town Council setting out its observations on the report. The Cabinet noted that the extent of consultation with the parishes on the proposals had been wholly inadequate, and instead of serving formal notice on the parishes about the District Council's intentions, it wished to consult with them in a meaningful and timely manner so the proposals were fully understood and the Councils concerned had sufficient time to prepare for the changes.

Agreed – in order to support the implementation of the Medium Term Financial Strategy, the Cabinet:

- (1) Confirmed that it wishes to enter into full and timely consultation with the parish and town councils about the arrangements for the provision of services listed at para 3.4 of the report;
- (2) Is to Invite parishes to enter into a dialogue on whether they wish to fund the ongoing provision of these services
- (3) Confirmed its commitment to the transfer of £96,000 to the City Area Special Expenses Levy spread over 2007/08 and 2008/09; and
- (4) that SWAG funding be reduced as set out at 5.1 of the report.

915 Joint Consultative Forum:

The Cabinet received the notes of the Forum meeting held on 29 September 2006 and considered the recommendations arising (with the associated reports) as set out in the agenda – minutes 183 and 184 refers.

Agreed – that the recommendations as set out below be approved:-

- (a) Capability Procedure and
- (b) Instructions on the Acceptable use of Salisbury District Council ICT Equipment and Systems

916 Exempt Information:

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet agreed to exclude the press and public from the meeting during consideration of agenda item 20 on the ground that it may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 as amended and that the public interest against disclosing the information outweighs the public interest in favour of disclosure as explained below -:

Paragraph 8 namely the amount of any expenditure proposed to be incurred by the authority under any particular contract.

Paragraph 9 namely Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services'

Summary of Exempt Matters

Special Delegation matter

*The meeting concluded at 7 pm
Number of public present 3*